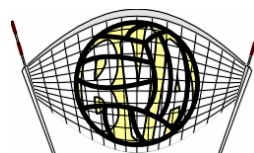


Berkshire Volleyball Association Constitution



1 Title

- 1.1 The Association shall be known as the “Berkshire Volleyball Association”, hereafter referred to as “the Association” and shall be affiliated to the National Governing Body, namely the English Volleyball Association.

2 Objectives

- 2.1 The objectives of the Association are:
 - 2.1.1 To promote the game of volleyball.
 - 2.1.2 To act as the governing body for volleyball in the county of Berkshire.
 - 2.1.3 To administer the Berkshire Volleyball League.
 - 2.1.4 To liaise with the Sports Council.
 - 2.1.5 To liaise with and support the English Volleyball Association (EVA) and the relevant regional association to which Berkshire is affiliated.

3 Area

- 3.1 The area administered by the Association shall be the county of Berkshire and surrounding districts.

4 Membership

- 4.1 All clubs, organisations, schools and individuals in the area who are affiliated to the EVA shall be entitled to affiliate to the Berkshire Volleyball Association.
- 4.2 A Member of the Association is defined as a team from any club, organisation or school who are affiliated to the EVA.

5 Officers

- 5.1 The Officers of the Association shall be as follows:
 - 5.1.1 Chair
 - 5.1.2 Secretary
 - 5.1.3 Treasurer
 - 5.1.4 Competition Secretary
 - 5.1.5 Publicity and Marketing Officer
 - 5.1.6 Junior Development Officer
 - 5.1.7 Refereeing coordinator
 - 5.1.8 Coaching Officer

6 Election of Officers

- 6.1 All Officers shall be elected at the Annual General Meeting of the Association for one year, but shall be eligible for re-election. They shall form the Executive Committee of the BVA and shall manage its affairs.

All officers shall be elected from and by the Members of the Association.

7 General Meetings

- 7.1 The Annual General Meeting of the Association shall be held not later than the end of June each year. 35 clear days notice shall be given to Members of the Annual General Meeting by circulating a copy of the notice to every Member at their point of contact (either home address or e-mail) and posting the notice on

the Association website. Members must advise the Secretary in writing of any business to be moved at the Annual General Meeting at least 28 days before a meeting. The Secretary shall circulate or give notice of the initial agenda for the meeting to Members not less than 21 days before the meeting. Counter proposals must be received in writing not less than 14 days before the date of the meeting. The Secretary will issue the final agenda not less than 7 days before the date of the meeting

No new proposals or counter proposals may be issued at the AGM.

- 7.2 The business of the Annual General Meeting shall be to:
 - 7.2.1 Confirm the minutes of the previous Annual General Meeting and any General Meetings held since the last Annual General Meeting.
 - 7.2.2 Receive the accounts for the year from the Treasurer.
 - 7.2.3 Receive the annual report of the Committee from the Secretary.
 - 7.2.4 Elect the Officers of the Association.
 - 7.2.5 Review Association subscription rates and agree them for the forthcoming year.
 - 7.2.6 Elect the Auditor for the Association.
- 7.3 Special General Meetings may be convened by the Executive Committee or on receipt by the Secretary of a request in writing from not less than 2 Members of the Association from different clubs. At least 35 days notice of the meeting shall be given.
- 7.4 Nomination of candidates for election of Officers shall be made to the Secretary at least 14 days in advance of the Annual General Meeting date. Nominations can only be made by Members and must be seconded by another Member.
- 7.5 At all General Meetings, the chair will be taken by the Chairperson or, in their absence, by a deputy appointed by the Association or Members attending the meeting.
- 7.6 Decisions made at a General Meeting shall be by a simple majority of votes from those Members attending the meeting.
- 7.7 A quorum for a General Meeting shall be 7 Members and 5 Executive Officers of the Association including 2 from the Chairperson, Secretary and Treasurer.
- 7.8 Each Member of the Association and each Officer of the Association shall be entitled to one vote at General Meetings. In the event of a tie the Chair will have a casting vote.

8 Alterations to the Constitution

- 8.1 Any alterations to the Association Constitution may only be considered at an Annual or Special General Meeting, convened with the required written notice of the proposal. Any alteration or amendment must be proposed by a Member of the Association and seconded by another Member. Such alterations shall be passed if supported by not less than two-thirds of those Members present at the meeting, assuming that a quorum has been achieved.

9 Finance

- 9.1 The financial year of the Association shall end on 31st July. An audited statement of accounts shall be presented to the AGM and also to the Executive Committee of the Association. The Association shall have the right to levy monies from its members clubs. Any such levy would be subject to prior approval at a Special General Meeting or AGM.
- 9.2 The funds shall be vested in the Treasurer and they shall be applied solely towards the furtherance of the Association's objectives.

10 Dissolution

- 10.1 If at any General Meeting of the Association, a resolution shall be passed calling for the dissolution of the Association, the Secretary shall immediately convene a Special General Meeting of the Association to be held not less than one month thereafter to discuss and vote on the resolution.
- 10.2 If at that Special General Meeting, the resolution is carried by at least two-thirds of the Members present at the meeting, the Executive Committee shall thereupon, or at such date as shall have been specified in the resolution, proceed to realise the assets of the Association and discharge all debts and liabilities of the Association.
- 10.3 After discharging all debts and liabilities of the Association, the remaining assets shall not be paid or distributed amongst the Members of the Association, including its Officers, but shall be given or transferred to the English Volleyball Association.

11 Discipline

- 11.1 The Association shall have the power to take appropriate disciplinary action against any Member. Any suspension must be advised to the National Executive Committee of the EVA to whom the Member shall have the right of appeal.

Signed:..... - Chair

Date:.....

Signed:..... - Secretary

Date:.....

Last updated: 23 September 2009